

ISAWWA SAFE WATER SCHOLARSHIP AWARD PROGRAM

Scholarship Program Procedural Guidelines

1. Schedule:
 - a. Judges are confirmed – November 1
 - b. Scholarship application submittal deadline – December 15
 - c. Laurie sends copies of all applications to judges, omitting applicants' names – December 15
 - d. Judges complete review and scoring of applications – January 30
 - e. Winners notified – February 15
 - f. 50% of the scholarship award money is disbursed in March.
 - 1) Winners will be invited to the Section conference to receive the first disbursement. Their lodging and meals will be paid if they can attend.
 - 2) If the winners cannot attend the Section conference, then ISAWWA will mail checks to them.
 - g. The remaining 50% of scholarship money is disbursed on September 30 (pending proof that winners are enrolled in school)

2. Judging:
 - a. The Outreach Committee will select two committee members annually to judge scholarship applications.
 - b. Laurie Dougherty will select a third judge annually from an unrelated committee or the ISAWWA Board.
 - c. Judges will not award scholarships to unqualified applicants that either do not meet academic requirements or obviously have no interest in the water industry.
 - d. Applicants' names will be omitted from the packets of applications provided to judges to avoid conflicts of interest in cases where judges may know one or more of the applicants.

3. Awarding the Scholarships:
 - a. Scholarships will be disbursed directly to the winners. After the first year of the scholarship program, the Outreach Committee and ISAWWA Board will determine if this should continue, or if the scholarships should be disbursed to the students' schools.
 - b. 50% of the value of each scholarship will be awarded annually at the ISAWWA conference (or by mailed check if winners cannot attend the conference).
 - c. The remaining 50% of each scholarship value will be disbursed on September 30 each year after the winners have submitted proof of enrollment in classes, and also submitted an update on how they are working towards a degree or certification that will lead to a career in the water industry (such as water-related courses, research/design projects, research, or participation in AWWA activities).

- d. These updates will be published in Splash as appropriate, to make ISAWWA members aware of the benefits of the scholarship program.
4. Promoting the Scholarship Program:
- a. Trustees will be contacted annually to discuss promoting the scholarship program at schools and certification programs in their district.
 - b. Members of the Outreach Committee will work directly with guidance counselors and teachers at schools in which we do outreach work to promote this program.
 - c. Outreach Committee members will also promote the scholarship program at any career fairs they attend during the course of the school year.
 - d. The program will be advertised to ISAWWA membership periodically in emails and in Splash.